

Student Name: _____

Due Monday, December 14th, by Noon

Derrick Pitard
College Writing 2, Fall, 2009

What's in my Final Folder?

This is a Table of Contents, and how I will grade you. **Put the items in this order.** This is a professional production. Treat it as such. All documents need to be originals—that is, those with my comments; do not spend time re-typing or re-drafting.

1. The Project

___ Final project. Staple it together, with all appendices and Works Cited list. (90 points)

___ 8-page draft (out of 5 points)

___ 10-page draft (out of 5 points)

___ **Total (out of 100 points)**

Unique Sources: *List items you have used with your final project which are unobtainable elsewhere as a source (personal photographs, letters, etc.). Include copies in your folder.*

- 1.
 - 2.
 - 3.
 - 4.
 - 5.
-

2. Papers (35 points each)

___ Paper 3 (11/17)

___ Paper 2 (10/27)

___ Paper 1 (10/1)

___ **Total (out of 105 points)**

3. Assignments. These are in green on the syllabus; 5 pts. unless stated. Due dates are in green here.

1. ___ Prospective Final Outline (10 points)
2. ___ 3 examples of artifacts (11/12)
3. ___ Box 19 (11/10)
4. ___ Box 26 (11/5)
5. ___ Terkel questions (11/3)
6. ___ Box 28 or Box 30 (10/22)
7. ___ 5 Library Sources (10/22)
8. ___ 3 Archival Goals (10/8)
9. ___ MLA Worksheet no. 2 (10 points)
10. ___ MLA worksheet no. 1 (15 points)
11. ___ Nikolic questions (9/24)
12. ___ Prospectus for topic (10 points)
13. ___ Box 4 (9/17)
14. ___ Box 31 (about the web) (9/15)
15. ___ Box 2 (9/8)
16. ___ Box 1 (9/3)

___ **Total (out of 105 points)**

4. Presentation

___ **Grade (out of 10 points)**

continued . . .

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_____ Total raw course grade: There are 320 possible points in all.

_____ Deductions for missed classes, late assignments, etc. (see below)

_____ Final Course grade

You will get an A with 285-320 points, a B with 250-284 points, and a C with 215-249 points. Below that is an "NC," "No Credit."

_____ Letter grade equivalent

Please note that the syllabus clearly says "all work must be completed to pass the course." If you miss *any* assignment, you risk an NC. The course is an integral set of knowledge, about not just writing but also research skills, and each assignment works on a skill within that set. You must demonstrate that you have learned all of the skills included in the course.

Absence policy: "There is just one unexcused absence permitted during the term. After this, I will penalize your FINAL course grade by 10 points for each unexcused absence."

Late work policy: "For each day that an assignment is late, 5% will be deducted from its grade."

Dates of missed classes and late assignments: